

March 17<sup>th</sup>, 2020

**Dear Valued Customer:** 

Fastfrate Group is committed to the health and safety of our employees, customers and the communities in which we operate. We are closely monitoring guidance by World Health Organization and information provided by the Public Health Agency of Canada.

At this time Public Health Agency of Canada assess the risk associated with COVID-19 as low for the general population in Canada. We are promoting that all our employees apply preventative measures relating to hygiene. Any signs of illness our employees are asked to seek medical attention and visit the nearest screen center in their area of residence.

We continue to operate as local conditions and restrictions allow. We are adhering to all guidelines from government authorities related to the containment of the COVID-19.

We can assure you with over 50 years of industry experience we are well versed in addressing any social upheaval or natural event and implementing contingency plans to provide the best service to all our customers. We are closely monitoring the spread of COVID-19 and will provide updates should the outbreak have any impact on our service.

Our customer facing employees are instructed to conduct business meetings by phone or video conference and rely more on electronic communications rather than face-to-face meetings and avoid attending conferences or business-related functions to minimize risk.

We have restricted employee business travel and implemented internal guidelines for employees returning from personal travel in high-risk locations.

Fastfrate is taking measures to prepare for employees to work remotely when the need arises to further protect our operation.

If you are planning an essential visit to one of our properties, please be advised that you will be questioned by our security upon your arrival to ensure you are aware of our recommended preventative measures. You may be asked to postpone your visit to another time.

We are not experiencing interruptions to our services and we will continue to monitor this situation closely and will provide updates as needed.

Should you require any further information please contact your Account Manager or Customer Service Representative.

Thank you, we appreciate your business.